

# Exercise of the rights of data subjects according to EU Reg. no. 679/2016 regarding the protection of personal data



## Subject: Exercise of the rights of data subjects according to EU Reg. no. 679/2016 regarding the protection of personal data ("Regulation")

The undersigned \_\_\_\_\_ born in \_\_\_\_\_ on \_\_\_\_\_ with the present document, hereby intends to exercise against the company \_\_\_\_\_ (hereafter also the "Company" or the "Controller"):

*[tick one or more boxes according to the rights you intend to exercise]*

the **right to obtain confirmation from the Controller that processing is in progress** of his/her personal data, and in which case to obtain access to such data and the information described by Art. 15 of the Regulation (including the purposes for processing, categories of personal data, recipients of the personal data, storage period of the data);

the **right to rectify his/her personal data and/or complete** of any incomplete data pursuant to Art. 16 of the Regulation;

*[give reasons for the request by including additional information necessary for exercising the right of rectification in the box]*

the **right to erase his/her personal data** ("right to be forgotten") being processed by the Controller in one of the cases<sup>1</sup> provided for in Art. 17 of the Regulation;

the **right to "portability"**, pursuant to Art. 20 of the Regulation, that is:

to receive his/her personal data which has been provided to the Controller for processing that is based on consent or a contract and performed by automatic methods in a structured commonly used and machine readable format;

and/or the right to transmit such data to another Data Controller without delay pursuant to Art. 20 of the Regulation;

and/or the right to obtain direct transmission of the personal data from the Controller to \_\_\_\_\_ *[enter the name of the controller to whom transmission of the data is requested]* ("other data controller") where technically feasible.

the **right to restriction of processing** of his/her data by the Controller pursuant to Art. 18 of the Regulation in the event of one of the following:

*[tick one of the following cases indicated]*

the data subject disputes the accuracy of the personal data;

the processing is unlawful and the data subject opposes the erasure of the personal data and requests the restriction of use instead;

- 
1. a) the personal data is no longer necessary in relation to the purposes for which it was collected or otherwise processed;
  - b) the data subject withdraws consent on which the processing is based according to point (a) of Article 6(1), or point (a) of Article 9(2), and where there is no other legal ground for the processing;
  - c) the data subject objects to the processing pursuant to Article 21(1) and there are no overriding legitimate grounds for the processing, or the data subject objects to the processing pursuant to Article 21(2);
  - d) the personal data have been unlawfully processed;
  - e) the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject;
  - f) the personal data have been collected in relation to the offer of information society services referred to in Article 8(1).

the controller no longer needs the personal data for the purposes of the processing, but it is required by the data subject for the establishment, exercise or defence of legal claims;

the data subject has objected to processing pursuant to Article 21(1) pending the verification whether the legitimate grounds of the controller override those of the data subject.

the **right to object to the processing of personal data** that concerns him/her pursuant to Art. 21 of the Regulation in the event that:

*[tick one of the following cases indicated]*

the processing is necessary for pursuing the legitimate interests of the Controller or of third parties, including for the purposes of profiling;

*[give reasons for the request by filling in the box for additional information below]*

this data is processed for the purposes of direct marketing, including profiling to the extent that it is connected to direct marketing.

the **right to withdraw consent**, pursuant to Arts. 7, 13 and 14 of the Regulation, previously supplied for the purposes specified below:

*[indicate the reasons for treatment for which the consent has been withdrawn by filling in the additional information box below]*

The undersigned is aware that objecting to the processing and/or the withdrawing of the consent provided previously for the above purposes will not entail the erasure of the personal data by the Controller where such data has been collected and is processed based on other legal grounds (e.g. performance of contractual obligations).

\_\_\_\_\_ (date) / \_\_\_\_\_ (place)

Signature

\_\_\_\_\_

***This form, with the required parts filled in, must be sent to the Controller's e-mail address given in the privacy policy or may be sent by registered mail with a confirmation receipt to the Controller's office.***

***Forms received in formats other than as indicated above shall be considered inadmissible.***

***The data subject may consult the complete text of the rights recognised by the Regulation on the Privacy Guarantor's website [www.garanteprivacy.it](http://www.garanteprivacy.it)***